

# DRAFT SEARCH TIMELINE

1/15/15

DUE	ACTION
Dec 22, 2014	RFPs mailed to search firms
Jan 9	Proposals due from search firms
Jan 12	Select Search Coordinator
Jan 12	Board discusses draft timeline
Jan 16	CAC to review draft search timeline; committee composition; committee charge
Jan 19	Request to governance groups to name search committee reps
Jan 27	Board sub-committee interviews and selects search firm; Board assigns recruitment to search committee and search firm
Feb 2	Deadline to name search committee reps
Feb 3-4	Gather input for Chancellor profile from participatory governance groups, Chancellor's Cabinet, Foundation Board and Commissions, open forums
Feb 9	Board adopts timeline, committee charge; committee composition; Board reviews and adopts draft profile and announcement (subject to input from search committee)
Feb 10	Committee meets with Search Firm: 1) reviews charge; 2) receive training; 3) profile feedback; 4) draft announcement; 6) recruitment plan
Feb 17 – Apr 17	Recruitment
Apr 27 – May 1	Screening of applications
May 5	Search committee selects candidates to interview
May 18 – 19	Search committee interviews and select finalists
May 22	Board reviews finalists application material; finalists announced
June 9-11	Finalists visit District; public forums, Chancellor's Cabinet interviews, board interviews
June 12	Special closed session to selects candidates for site visits
Week of June 15	Board representatives conduct site visit(s)
June 22	Special closed session to report on site visit(s)
June 22 or July 13	Board appoints Chancellor